

STATEMENT OF WORK AGREEMENT

Parties and Location: _____

Client Information:

Company/Full Name: _____

Address: _____

Contact Person: _____

Phone/Email: _____

Service Provider Information:

Company/Full Name: _____

Address: _____

Contact Person: _____

Phone/Email: _____

Project Title and Description:

Project Title: _____

Project Description:

Describe here the scope and objectives of the project, including all major deliverables, services, and activities to be performed by the Service Provider under this Agreement.

Scope of Work:

The Service Provider shall perform the following tasks and deliverables as part of this project, in accordance with the specifications, standards, and requirements agreed upon by both parties.

1. Task 1: Detailed description of the first major task.
2. Task 2: Detailed description of the second major task.
3. Task 3: Detailed description of the third major task.
4. Additional tasks as mutually agreed upon in writing.

Deliverables:

The Service Provider shall deliver the following items to the Client within the timeframes specified in this Agreement or subsequent schedules.

- Deliverable 1: Description and acceptance criteria.
- Deliverable 2: Description and acceptance criteria.
- Deliverable 3: Description and acceptance criteria.

Performance Timeline:

The Service Provider shall perform the work and deliver the deliverables according to the following schedule.

- Start Date: Upon execution of this Agreement or as otherwise specified.
- Milestone 1: Description and target date.
- Milestone 2: Description and target date.
- Completion Date: Final delivery of all work.

Payment Terms:

Client agrees to pay the Service Provider the total amount agreed upon for the services performed under this Agreement. Payments shall be made according to the following terms and schedule.

- Total Contract Amount: \$_____ USD.
- Payment Schedule: Description of installment payments or milestones.
- Method of Payment: Wire transfer, check, or other agreed method.
- Late Payment: Interest and penalties as permitted by law.

Change Orders:

Any changes to the scope, deliverables, timeline, or payment terms must be documented in a written change order signed by both parties.

Confidentiality:

Both parties agree to maintain the confidentiality of any confidential or proprietary information disclosed in connection with this Agreement, and not to disclose such information to any third party except as required by law or with prior written consent.

Intellectual Property:

Unless otherwise agreed in writing, all intellectual property rights in the deliverables produced under this Agreement shall be the sole property of the Client. Service Provider hereby assigns all such rights to Client upon full payment.

Warranties and Representations:

Service Provider represents and warrants that all work will be performed in a professional and workmanlike manner, consistent with industry standards, and in compliance with all applicable laws and regulations.

Limitation of Liability:

Except for damages resulting from gross negligence or willful misconduct, neither party shall be liable for any indirect, incidental, consequential, special, or punitive damages arising out of or related to this Agreement.

Term and Termination:

This Agreement shall remain in effect until completion of the work and acceptance by the Client, unless earlier terminated by either party upon written notice. Upon termination, Client shall pay for all work performed through the termination date.

Governing Law and Dispute Resolution:

This Agreement shall be governed by and construed in accordance with the laws of the State of _____, without regard to conflict of laws principles. Any disputes arising hereunder shall be resolved exclusively in the state or federal courts located in _____ County, _____.

Entire Agreement and Amendments:

This Agreement, including any attachments or exhibits, constitutes the entire agreement between the parties and supersedes all prior discussions, agreements, or understandings. Any amendments must be in writing and signed by both parties.

Severability:

If any provision of this Agreement is found to be invalid or unenforceable, the remaining provisions shall remain in full force and effect.

Force Majeure:

Neither party shall be liable for delays or failures in performance due to causes beyond their reasonable control, including but not limited to acts of God, governmental actions, natural disasters, or labor disputes.

CLIENT'S SIGNATURE

SERVICE PROVIDER'S SIGNATURE

Signature: _____

Signature: _____

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